Fax to: 518-862-7528 Attention: Karen Mayen Date:_____



Capitol Payment Plan is pleased to offer **Check By Web** for our agents. There will be <u>no charge</u> for agents to use this service. Complete the information below and fax it back with a copy of a voided check to have your bank information defaulted. If you have any questions regarding Check By Web contact Steven Calick at 800-932-7972 ext 2241.

| Agency Name: | | |
|----------------------------|--|-------------|
| Account in View User ID: A | | |
| Street Address: | | |
| City: | State: | Zip: |
| Email Address: | dress is case sensitive & also when to use alpha | |
| (Please advise if add | dress is case sensitive & also when to use alpha | or numeric) |
| Bank Name: | | |
| Bank Routing Number: | | |
| Bank Account Number: | | |
| | | |
| PLEA | SE ATTACH COPY OF VOIDED CHECK | |
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